



UC MEXUS SMALL GRANTS

\$1,500 Maximum for One Year • Three Competitions Each Year

UC MEXUS announces a small grants competition for travel, short-term research, initial planning, or other special one-time needs related to the seed phase of projects or programs conducted by University of California researchers or research teams in the areas of

Mexico-Related Studies—All Disciplines

Latino Studies

United States-Mexican Relations

Critical U.S.-Mexico Issues

Latino and Mexican Topics in the Arts

Collaborative Research Projects with Investigators at Mexican Institutions

Seed funds are available to support beginning projects in the areas listed above; travel to develop collaborations or to present the results of UC MEXUS-supported research projects; visiting scholars from Mexican institutions; lectures and performances; public service programs; and other short-term needs for the initial development of projects. Requests are encouraged for funds to match awards from campus sources.

Eligibility

Only University of California employees eligible under the UC policy for Principal Investigator status may submit proposals in response to this Call¹. Postdoctoral researchers and students are not eligible. Only one proposal will be accepted from each Principal Investigator, and the same proposal may not be submitted to concurrent UC MEXUS grants competitions.

Conditions

Prior to funding of new proposals, Principal Investigators and Co-Principal Investigators must complete previous awards in this program, and final financial and narrative reports must be filed and accepted by UC MEXUS. The project is expected to be completed within one year. UC MEXUS support of the project shall be acknowledged in proposals to extramural agencies and publications or conference materials that result, fully or partially, from the UC MEXUS grant. A copy of each proposal or publication must be provided to UC MEXUS. Brief narrative and financial reports may be required.

Budgets

Awards of up to \$1,500 will be provided for a one-year period. Allowable expenses include:

- Domestic and international travel—including transportation, lodging, and meal expenses—for UC Principal Investigators, project participants, research assistants, conference participants, or visiting scholars or artists.
- Research supplies and services.

Items that will not be funded include:

- Salary payments to the Principal Investigator or other academic salaries, except student research assistants in areas directly related to the project (no student fees or tuition may be included).
- Equipment purchases, including computers, computer parts and accessories.
- Indirect costs or institutional overhead assessments.
- Reimbursement for activities that occur before the project period begins.

¹ Consult the UCOP eligibility requirements on the UC MEXUS website under “Resources.”

Submission of Proposals

All proposals must include an original set of the following items:

- Cover Page with contact information, abstract, and signatures (form available at the end of this RFP)
- Project Plan (not to exceed three pages): provide a narrative statement explaining the request for funds, including proposed activities and a time-line.
- Detailed budget of planned expenditures.
- Short *curriculum vitae* of Principal Investigator.
- Letter(s) of intent and short *curriculum vitae*, in English or Spanish, from additional academic participants or visitors for whom funds are requested (e.g., visiting scholars or conference participants).
- For travel of the Principal Investigator to a meeting, include the organizer's invitation or acceptance of paper. *Travel to conferences will be considered only when the request is related to reporting the results of previous UC MEXUS-funded research.*
- For travel related to organizing and/or inviting participants to meetings, seminars, or courses, include a program and any promotional materials.
- Documentation of matching funds, if applicable.

Submit one copy of the proposal directly to: **UC MEXUS, 3324 Olmsted Hall, University of California, Riverside, CA 92521.** A signature from the P.I.'s campus Research or Contracts and Grants Office is required.

A list of the offices serving each campus is available on the UC MEXUS website under "Resources." Please note that campus offices may require that proposals be submitted for internal review well before the UC MEXUS deadline.

Deadline for Receipt of Proposals

To be considered, proposals must be received not later than 5:00 p.m. on the following dates:

Monday, February 2, 2009: For grants beginning March 1, 2009

Monday, June 1, 2009: For grants beginning July 1, 2009

Monday, October 5, 2009: For grants beginning November 1, 2009

Late or incomplete proposals, faxes, or electronic submissions will not be accepted. Proposals postmarked by the deadline but received later will not be accepted.

Review Process and Criteria

Proposals will be reviewed and award decisions made by the director of UC MEXUS. UC MEXUS may request outside review. In addition to such standard review criteria as clarity, quality, and feasibility of the proposal, UC MEXUS will assign importance to the significance of the proposed project for society and for the advancement of scholarship in the discipline(s). Requests for support of visiting scientists and scholars from Mexican institutions are especially encouraged when the visitor will help to initiate or to enhance a collaborative research relationship between the University of California and a Mexican institution.

For additional information contact

Andrea Kaus, Ph.D., Director of Grants Programs
UC MEXUS Universitywide Headquarters
University of California, Riverside, CA 92521
Tel. (951) 827-3586, andrea.kaus@ucr.edu



2009

UC MEXUS Small Grant Application

PROJECT TITLE: _____

Principal Investigator: _____
First name *Middle Initial* *Last name*

Payroll Title: _____

Department/Campus Address: _____

_____ e-mail _____ phone _____

Additional Academic Participants – Use additional sheets as needed. Provide names, titles, institutional affiliations, addresses, and telephone numbers; attach biography and letter of intent from each individual.

_____	_____
_____	_____
_____	_____
_____	_____

Amount Requested (not to exceed \$1,500) \$ _____

ABSTRACT OF PROPOSAL (please use only the space provided and at least 11-12 point font)

Attachments Required:

- Project Plan (not to exceed three pages): provide a narrative statement explaining the request for funds, including proposed activities and a time-line.
- Detailed budget of planned expenditures.
- Short *curriculum vitae* of Principal Investigator.
- Letter(s) of intent and short *curriculum vitae*, in English or Spanish, from additional academic participants or visitors for whom funds are requested.
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- Documentation of matching funds, if applicable.

PRINCIPAL INVESTIGATOR'S STATEMENT

I understand and agree that if UC MEXUS funds are awarded to this project, they are intended for the purposes described in the project proposal; that any proposal for extramural funding or publication resulting from activities funded by UC MEXUS will acknowledge UC MEXUS support of the project; and that copies of such proposals and/or publications will be provided to UC MEXUS. Final reports and accountings of expenditures will be submitted as required by UC MEXUS, and unused funds will be refunded to UC MEXUS.

Date *Signature of Principal Investigator*

CONTRACTS AND GRANTS/SPONSORED PROJECTS/RESEARCH OFFICE APPROVAL

Date *Signature of Campus Official*

Name *Title*

***SUBMIT TO: UC MEXUS, 3324 Olmsted Hall
University of California, Riverside, CA 92521.***

—DEADLINES—

5:00 p.m. February 2, 2009

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